

VIRGINIA DEPARTMENT OF FORESTRY
REFORESTATION TREE SEEDLING AND SERVICE ORDER

NAME: _____
 ADDRESS: _____
 TELEPHONE: Home: _____ Work: _____
 E-MAIL ADDRESS: _____
 REQUESTED DELIVERY DATE: _____
 DELIVERY PLACE: _____
 TYPE OF OWNERSHIP: Private Landowner Forestry Industry Other Industry
 State Agency # _____ Federal County or City Other _____
 PURPOSE OF PLANTING: Forestation Erosion Control Windbreaks
 Christmas Trees Other _____
 COUNTY WHERE TREES WILL BE PLANTED: _____

DOF USE ONLY

RT Number: (if applicable) _____
 Order No.: _____
 Order Date: _____
 Matched By: (if applicable) _____
 Date Delivered: _____
 Tract No.: _____
 Received By: _____
 Log/Receipt No.: _____
 Date: _____
 Amount: _____
 CD/DT No.: _____

QUANTITY NEEDED	DESCRIPTION (Kind of Trees)	TREATED PRICE PER 1000	UNTREATED PRICE PER 1000	TOTAL COST	COST MATCHED	NO. TREES MATCHED
	Loblolly Pine, Premium	\$75.00	\$70.00			
	Loblolly Pine, 3rd Cycle	\$70.00	\$65.00			
	Loblolly Pine, 2nd Gen.	\$60.00	\$55.00			
Total of Order						
Sales Tax (5%) [Tax exempt orders must complete Tax Exempt Certification box below]						
Less Matched Seedlings						
Total Amount Due (Payment must be enclosed at the time of order.)						

- Make check payable to "State Forester".
- No refunds after May 1st.
- A \$20.00 service charge will be applied to all refunds except those caused by the nurseries' inability to deliver ordered seedlings.
- If seedlings do not arrive in good condition, (i.e. dry, damaged, or diseased), claims must be made by telephone or in writing within 7 days of receipt. All unsatisfactory or rejected goods must be held for our advice or disposition. It is agreed between the purchaser and the Department of Forestry that our liability will not exceed the original purchase price of the product excluding shipping or delivery costs. The Department of Forestry assumes no responsibility or liability for the planting of any tree seedlings and in the sale thereof, makes no warranties, expressed or implied, of merchantability or fitness for a particular purpose and makes no warranties regarding the survival or rate of growth of any seedlings.

TAX EXEMPT CERTIFICATION (ONLY COMPLETE IF YOU QUALIFY FOR TAX EXEMPTION)

I agree that I qualify for the agricultural exemption from Virginia Retail Sales and Use Tax on Seedlings purchased from the Virginia Department of Forestry as the trees are to be planted for future commercial production of timber; or that I otherwise qualify for exemption from Virginia Retail Sales and Use Tax due to organization affiliation.

SIGNATURE

TAX EXEMPT NUMBER

REFORESTATION SERVICES AGREEMENT *Check the reforestation services you wish to obtain from the VA Department of Forestry:*

Deliver Seedlings To Tract @ \$ _____ Per Loaded Mile \$ _____ Minimum SSN/FIN: _____

Coordinate Planting On Tract @ \$ _____ Per Acre \$ _____ Minimum

I agree to designate and assume responsibility for boundaries of the tract where service work is to be performed.

I agree to pay the Department of Forestry for the requested products and/or services within 30 days of receipt of a statement after services are rendered. If payment is not received within 30 days, I will be subject to a late payment fee of 10% per annum. In addition, if the matter is referred for collection, I will be liable for an additional 20% of the unpaid balance.

Signature _____ Date _____